

## **Instructions**

Students pursuing Degree courses through Correspondence /Distant Learning Centre

Or

Pursuing any type of Diploma Courses shall not be eligible for the scholarship.

**Annexure-I**

MERIT LIST OF CHNADIDATES OBTAINED 80% OR MORE MARKS IN AGGREGATE IN THE SENIOR SECONDARY /+2EXAMIANTION HELD IN 20.....FOR AWARD OF SCHOLARSHIP UNDER THE SCHEME OF SCHOLARSHIP FOR THE COLLEGE AND UNIVERSITY STUDENTS.

Name of the University/Board .....

Aggregate Marks .....

1. Sl. No. :.....
2. Name of Candidate :.....  
in English & hindi :.....  
(Devanagri Script) :.....
3. Percentage of Marks :.....
4. Rank in the Examination :.....
5. State/Union Territory from which: .....
6. Residential address of Cahdicate: .....
7. Income of the parents/Guarians/: .....  
Husband in the case of married  
Unemployed girl student.
8. Sl. No. of the Entitlment Card issued: .....

(To be signed alongwith seal by)

Secretary of the Board/Registrar of University

**Annexure-II**

**ENTITLEMENT CARD**

**GOVERNMENT OF INDIA  
MINISTRY OF HUMAN RESOURCE DEVELOPMENT  
DEPARTMENT OF HIGHER EDUCATION  
SCHEME OF SCHOLARSHIP FOR COLLEGE AND UNIVERSITY STUDENTS**

Name of Examination .....

Year and month in which Examination was held.....

Serial No. in Merit List.....

1. The holder of this card ,Shri/Smt./Kumari.....

.....  
S/o,W/o,D/o Shri .....has been provisionally selected for an award under the scheme of scholarship for College and University Students of the government of India of the results of the Examination held by this Board/ University in the month & year indicated above .He/She obtained .....marks out of total of .....and has secured the.....rank in the Merit List.

Signature

Seal of the

Secretary Board of Senior Secondary Education /Registrar or University

**INCOME AFFIDAVIT**

DECLARATION OF INCOME OF PARENT/GUARDIAN FOR THE YEAR (ENDING ON 31<sup>ST</sup> MARCH ..... ) (ENTER RELEVANT YEAR) FOR PURPOSES OF SCHOLARSHIPS GRANTED UNDER THE “CENTER SECTOR SCHEME OF SCHOLARSHIP FOR COLLEGE AND UNIVERSITY STUDENTS”

1.....  
Son /daughter of shri/smt .....  
presently Residing at .....  
solemnly affirm and say as follows:-

1. This may son /daughter /dependent shri/kumari .....  
.....who has been provisionally selected in  
..... under the “central sector  
Scheme of scholarship for college and university students “ is studying in  
.....

(Here give the name of institution)

2. That my annual income in the preceding year ending the 31<sup>st</sup> march .....is rs  
.\_\_\_\_\_ as per details furnished in the scheduled here under written, i also affirm  
that particulars of property held by me shown in the schedule and that i have correctly  
indicated the amount on various taxes /cesses and land revenue paid by me .imake myself  
personally responsible for the accuracy of the facts and figures furnished.

3. That the statements made in the foregoing paragraphs are true to my knowledge

4. That i further undertake that in the event of the particulars given in this declaration being  
Found false, i shall refund to the president of india double the amount of the scholarship to  
the said scholar (s) and the government’s decision on whether the declaration of particulars is  
false shall be final and binding on me.

Signature  
Name in full

To be signed in the presence of notary public or a magistrate / 1st class magistrate executive  
revenue officer /who would also affix his signature and seal.

## SCHEDULE

### 1. Extent of Land held and income

	(a) Independently as owner	(b) Jointly as owner	(c) Independently as tenant
(i) Area			
(ii) Village			
(iii) Survey No.			
(iv) Land Revenue Assessment			
(v) Annual income			
	Rs.	Rs.	Rs.

### II ) Property held and income (Houses ,Shops, Buildings, House sites etc.)

- a) House No. \_\_\_\_\_
- b) Street /Road \_\_\_\_\_
- c) Village /Town/City \_\_\_\_\_
- d) Area of Site \_\_\_\_\_
- e) Rent derived if any \_\_\_\_\_
- f) House Tax Rs. \_\_\_\_\_
  - a) Sanitary Cess or Other Rs \_\_\_\_\_
  - b) Net annual income Rs. \_\_\_\_\_

Whether the whole or part of land has been given out to tenants .if 'yes' particulars

### III ) income from shops

- i) Address of Shops \_\_\_\_\_
- ii) Nature of trade \_\_\_\_\_
- iii) Sales Tax, Income Tax Paid Rs \_\_\_\_\_
- vi) License No. \_\_\_\_\_
- v) Annual Income Rs. \_\_\_\_\_

### IV) Salaries Drawn, by self /spouse

- i) Name of the Employer \_\_\_\_\_
- ii) Office /Unit in which working and designation \_\_\_\_\_
- iii) Address of offices \_\_\_\_\_
- vi) a) Annual basic pay for \_\_\_\_\_ (year) without  
Deduction of income Tax Rs. \_\_\_\_\_  
(Certificate from the employer Tax Authority /Revenue Authority may be attached)
- b) Special pay /bonus Rs. \_\_\_\_\_
- c) Deputation allowance and  
Honoraria including NCC honoraria Rs. \_\_\_\_\_
- d) Total of (a)(b) and (c) Rs. \_\_\_\_\_
- (e) Amount of contribution of Provident Fund Rs. \_\_\_\_\_
- (f) Payments towards LIC/CTD Rs. \_\_\_\_\_
- Total of (e) and (f) RS. \_\_\_\_\_

- V) In case of Govt. servants, Certificate may be given that  
You do not belongs to 'creamy-layer' as per extend govt. instructions.
- VI) Other benefits like house rent allowance, free house and other perquisites \_\_\_\_\_
- VII) Other source of income
- |       |   |           |
|-------|---|-----------|
| (i)   | Income from subsidiary industries<br>Part time occupation | Rs. _____ |
| (ii)  | Amount drawn as wages                                     | Rs. _____ |
| (iii) | Any other income  | Rs. _____ |
- VIII) Annual income of wife/husband and of  
The Scholar's income from any source
- |     |   |           |
|-----|---|-----------|
| a)  | Amount basic pay for _____(year ) without<br>Deduction of income Tax<br>(Certificate from the employer Tax Authority /Revenue Authority may be attached | Rs. _____ |
| b)  | Special pay /bonus  | Rs. _____ |
| c)  | Deputation allowance and<br>Honoraria including NCC honoraria   | Rs. _____ |
| d)  | Total of (a)(b) and (c)   | Rs. _____ |
| (e) | Amount of contribution of Provident Fund  | Rs. _____ |
| (f) | Payments towards LIC/CTD  | Rs. _____ |
|     | Total of (e) and (f)  | RS. _____ |

Signature of Parent/  
Guardian of the Scholar

N.b.

- (1) Total income of the family should include only of father & mother of the scholar and of no other member though they may be earning.
- (2) if father is dead ,mother's income will be shown along with the income ,if any, in the scholar own name from shares, property etc.
- (3) if both father and mother of the scholar are deceased the income ,if any, in the scholar's name only will be shown and not the income of the guardian who may be supporting the scholar.
- (4) Income for the purpose of Means Test is defined as under:
  - a) in the case of salaried class, basic pay plus income if any form other source and would not include allowance like Dearness Allowance ,city compensatory allowance etc.
  - b) in the case of income from source liable to income tax ,income computed (after deduction for rebate able items) for the purpose of assessment of income Tax Rules for the year.
  - c) In the case of income not liable to income tax, such as income from Agriculture, etc. the net income that is arrived at after ,deduction expenditure incurred for earning that income

**GOVERNMENT OF INDIA**  
**MINISTRY OF HUMAN RESOURCE DEVELOPMENT**  
**DEPARTMENT OF HIGHER EDUCATION**  
**CENTRAL SECTOR SCHEME OF SCHOLARSHIP FOR COLLEGE AND**  
**UNIVERSITY**

**STUDENTS**  
**STATEMENT OF PARTICULARS**

Note:

1. Statement of particulars, Income Affidavit and joining report duly, filled in should be handed over to the head of the Institution where the student has joined UG course . The Head of the Institution will forward it, to the Secretary, Senior Secondary Board /Registrar of University after attestation of Photo and joining report.
2. Each item should be read carefully before the form is filled .No change Will be permitted after it has been submitted if any entry is found to be Incorrect the scholarship, if awarded is liable to be cancelled forthwith
3. Incomplete statement or statement received after the prescribed date will Not be considered
4. Student may ensure that the completed forms are forwarded by the Head Of the Institution in time

Recent Color Photograph of the Applicant attested and Stamped by Principal of School/Institution where student is presently studying
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1.	Name of the candidate (in block letters) (As per Class XII Certificate)	
2.	Date of Birth (DD/MM/YY) (As per Class X Certificate)	
3.	Sex : Male /Female	
4.	Category : SC/ST/OBC/General (PL attach Proof)	
	Physically Handicapped (PL attach Proof)	
5.	Detail of Father /Guardian /Husband as the case may be	
	a	Name
	b	Permanent Home Address
		Pin:
	c	Profession /Designation with address
6.	Details for Communication	
	a	Address for Correspondence
		Pin:
	b	Ten No. with STD Code
	c	Mobile No.
	d	E-mail ID

7	Whether father/guardian is a citizen of India		Yes/No
8	Total annual income of both parents/guardian or husband income married unemployed girl student. An income affidavit as per as Annexure-III should be attached in support.		Rs.
9.	Particulars of School/Institution last attended Class XII		
	a	Name of School/Institution	
	b	Date of entry (DD/MM/YY)	
	c	Date of Leaving(DD/MM/YY)	
	d	Remarks if any (IF THIS SPACE IS NOT SUFFICIENT SEPARATE SHEET MAY BE ATTACHED)	
10.	Details Class XII Examination passed by the Candidate		
	a	Name of Examination passed	
	b	Roll Number	
	c	Year of Passing	
	d	Name of the board which conducted the Examination passed by the candidate Together with headquarters.	
	e	Total aggregate marks obtained in the examination (in first five subject)	
	f	Percentage of marks obtained in aggregate	
11	Is the candidate in receipt of any other scholarship from state Government or other institution or person		Yes/ No
	If yes, particulars should be given including the monthly rate and date from which the Scholarship is being drawn.		
12	Particular of savings Bank Account of the candidate		
	a	Account Number	
	b	Name and address of the Bank	
	c	Bank Code Number	
	d	RTGS:NEFT:IFSC Code (11) digit code of the Bank	
13	List of Enclosures sent with this statement (without enclosures application will not be considered.)		
	a	Income Affidavit (Annexure-III)	
	b	Attested copy of Marks sheet of Senior School Certificate Examination 20.....	
	c	Attested copy of SC/ST/OBC Certificate	
	d	Joining Report (Annexure-V)	
14	I certified that the statement made by me in this form is correct I declare that in case I am selected for a scholarship. I shall devote my full time to the course of study, and that I shall not receive another stipend/scholarship from any other source.  Place..... Date.....  Signature of Candidate		



**GOVERNMENT OF INDIA  
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**CENTRAL SECTOR SCHEME OF SCHOLARSHIP FOR COLLEGE AND  
UNIVERSITY STUDENTS**

**JOINING REPORT**

1. This is to certify that Shri/Smt./Kumari ... ..  
..... S/o,W/o,D/o Shri./Smt. ....  
.....who has passed the Senior School  
Certificate Examination held in March/April 20..... conducted by Punjab  
School Education Board Mohali, with Roll No. .... and has  
been granted admission in this institution on the .....day of  
.....for the .....course. He/She has  
started attending the First Year Class with effect from  
.....20.....
2. The completed statement of Particulars (Annexure-IV) and the Income  
Affiavit Form (Annexure-III) are also enclosed

Principal  
Seal of the Institution  
Telephone No. with STD Code

To

The Secretary Board of Senior Secondary Education/  
Registrar of University